



South Carolina Department of Archives & History  
State Historic Preservation Office  
**SECTION 106 PROJECT REVIEW FORM**

*Section 106 of the National Historic Preservation Act requires the South Carolina State Historic Preservation Office (SHPO) to review all projects that federally funded, licensed, or assisted. The SHPO is only one consulting party under Section 106. Refer to 36 CFR 800.2 for information about other participants who are entitled to comment on the Section 106 process, including Native American tribes, interested parties, and the public. Consultation with the SHPO is NOT a substitution for consultation with appropriate Native American tribes.*

**HELPFUL TIPS:**

- Please consult the FAQs at the end of this document. Visit our website for more information on the Section 106 Process and for a list of Staff Project Review Contacts <http://shpo.sc.gov/programs/revcomp/Pages/default.aspx>.
- When planning to submit a project for review, please remember that our office has 30 days to review federal projects and 45 days to review due diligence projects. Due to the volume of phone calls and e-mails we receive, we are unable answer inquiries regarding a project's status until 30 days has elapsed.
- Please **DO NOT** send project review forms by e-mail or fax; we recommend that you use certified mail, FedEx, or UPS to determine if your project has been delivered. Due to the volume of phone calls and e-mails we receive, we are unable to confirm if your project has been received.
- Please send this completed form along with supporting documentation (maps, photographs, plans, survey results, etc.) to: SC Department of Archives & History, Attn: Review & Compliance, 8301 Parklane Road, Columbia, SC 29223. You must include all of the supporting documentation in your package. If we do not receive the requested documentation, we are unable to review your project until these materials are received.

**STATUS OF PROJECT** (check one)

- FEDERAL UNDERTAKING ANTICIPATED (You are applying for Federal assistance)  
 FEDERAL UNDERTAKING ESTABLISHED (You have received Federal assistance)  
 DUE DILIGENCE PROJECT (You are anticipating Federal assistance)  
 ADDITIONAL INFORMATION FOR PREVIOUS SUBMISSION (SHPO #: \_\_\_\_\_)

**GENERAL INFORMATION**

1. Project Name: \_\_\_\_\_  
2. City: \_\_\_\_\_ 3. County \_\_\_\_\_
4. Federal Agency (providing funding, license, permit, or assistance): \_\_\_\_\_  
Agency Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
5. Federal Agency Authorized Applicant: \_\_\_\_\_  
Applicant Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
6. Consultant for the Applicant or Agency: \_\_\_\_\_  
Consultant Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## INFORMATION REQUIRED FOR NEW PROJECTS

**NOTE:** If the project involves the rehabilitation of a building eligible for or listed in the National Register of Historic Places, **complete and submit the Historic Building Supplement** in addition to this form.

### DETERMINING THE PROJECT AREA OF EFFECT (APE)

1. Describe **in detail** all aspects of the project. Include a detailed description of any proposed ground disturbance and any proposed building rehabilitation or repairs.

2. Will this project involve phases of construction? If so, please describe the work to be conducted under each phase.

3. How many acres are in the project area? For building rehabilitation projects, list the building's square footage.

4. Describe the current land use within and immediately adjacent to the project area (e.g. farmland, forest, developed, etc.).

5. Describe prior land use or previous modification within and immediately adjacent to the project area (e.g. grading, plowing, mining, draining, etc.).

6. Will the project involve (check all that apply):

- new construction
- rehabilitation of any structures
- relocation of any structures
- demolition of any structures

7. Provide a written description of the Area of Potential Effect (APE). The APE is the geographic area or areas within which a project/undertaking may directly or indirectly cause changes in the character or use of historic properties, if such properties exist.

## IDENTIFICATION OF HISTORIC PROPERTIES

A historic property can be defined as any prehistoric or historic district, site, building, structure, or object included in or eligible for inclusion in the National Register of Historic Places.

1. **ATTACH** a copy of the pertinent ArchSite GIS map to this submission. Please see <http://archsite.cas.sc.edu/archsite> for information on registering for and using the database.
2. **ATTACH** a copy of a map and clearly mark the project site. If your project involves ground disturbance, a USGS topographic map is **required**. You can obtain topographic maps from <http://www.mytopo.com/> or <http://nationalmap.gov/ustopo/>.
3. **ATTACH original** photographs of the project area. **Be sure to include any structures within and immediately adjacent to the project area.**
4. **ATTACH** a site plan or sketch of the project area (existing and proposed).
5. List all historical societies, local governments, members of the public, Indian tribes, and any other sources consulted in addition to the SHPO to identify known and potential historic properties and note any comments received.

6. Are there any structures in the project area? (houses, barns, old garages, sheds, commercial buildings, churches, etc.)  YES  NO \_\_\_\_\_ Approximate age?
7. Does the landowner know of any archaeological resources?  YES  NO  
If yes, please describe:

8. Has a cultural resources assessment or a historic resources survey been conducted in the area?  
 YES  NO  DO NOT KNOW
9. Based on the information contained in questions 1 – 8, please check one:  
 **Historic Properties are present in the APE**  
 **Historic Properties are not present in the APE**

## ASSESSMENT OF PROJECT EFFECT

**PLEASE CHOOSE ONE DETERMINATION:**

- No historic properties affected**
- No adverse effect on historic properties**
- Adverse effect on historic properties**
- Due Diligence Project (Does not apply)**

Please explain the basis for your determination: