

COVID-19



Client's Name: _____

Today's Date: _____

COVID-19 screening questions to ask as part of your phone interview that you conduct with clients when scheduling the energy audit. **Note: If answer is yes to any of the questions below, defer the home for at least 30 days.**

	Yes	No
1) Has anyone in your household tested positive or presumed positive for COVID-19?		
2) Has anyone in your household experienced fever, cough or shortness of breath in the last two weeks?		
3) Has anyone in your household been in contact with someone who has had a fever, cough or shortness of breath in the last two weeks?		
4) Does anyone in the household have underlying medical conditions or are they in frequent contact with someone who has underlying medical conditions?		

As part of client education: If client answers yes to any question, recommend that the client call her/his primary health care provider for guidance.

Phone Interviewer's Name:

Signature:

COVID-19 Checklist

Dwelling deferred due to screening or client's request	Date for deferral follow-up
Dwelling is suitable for splitting interior and exterior work	If checked, do exterior work now & defer interior work to date deemed safe
Social distancing of 6 ft. is possible for dwelling	Do not shake hands; maintain social distancing; sanitize surfaces
Use of physical containment barrier necessary	Set up zip wall containment to isolate dwelling occupants from contractor/crew; follow OSHA & CDC safety guidance; wear PPE
Followed proper protocols for disposal & maintenance of PPE	Prevent cross contamination
The virus is estimated to remain active on paper 4-5 days; on cardboard up to 24 hours; on plastic 2-3 days	Use of gloves/hand sanitizer; wash hands between files/documents; documents for client signature placed in plastic ziplock bag; bag wiped down with sanitary wipe; cut slit for signature area; have client sign using own pen; wipe bag down again; repeat as needed; limit human to paper touches & sanitize between touches.
Tools/equipment used in unit sanitized following completion	Prevent cross contamination
All contractors/crew members sanitized hands prior to touching crew vehicle surfaces	Prevent cross contamination
Washed hands thoroughly immediately upon return to shop/office	Prevent cross contamination
By client request or other reason, final inspection deferred	Date deferral expected to expire
	Date inspection completed